



# North East Library Federation

## MINUTES

October 14 2015

### Board Meeting Teleconference

**Present: Flora Clarke, Chairperson, Joan Davidson (FNPL); Sarah Hoehn, Ana Peasgood (ChPL); Sherry Murphy (TaPL); Jennifer Puller (FSJPL); Katherine Anderson**

Quorum not achieved. Information only

Meeting started at 7:05 pm

1. Approval of Agenda N/A
2. Consent Agenda - Tabled.
  - a. Approval of Minutes – April 19, 2015 AGM minutes
  - b. Report from Chair – Flora Clark
  - c. Manager’s Report – Katherine Anderson
3. Libraries Branch Update – no report provided
4. Financial Reports – Katherine Anderson, Manager - Tabled
  - i. 2015 Year-to-date Financial Report
5. Business Arising from Minutes
  - a. Policy Manual – Reserve Fund Policy – **Refer to Flora Clarke and Katherine Anderson for electronic motion and voting**
  - b. Bank Signing Authority – information only N/A
  - c. Cataloguing Position (partner with KLF) – information only – position has been put on hold. May revisit when more libraries in the ILC Zone.
  - d. Governance review – write into strategic plan in 2016.
6. New Business
  - a. 2016 budget; add \$3,000 for strategic planning and increase Book Club Sets to \$1,500 (contingent on other federations also increasing their contribution) – **Refer budget to Flora Clarke and Katherine Anderson for electronic motion and voting.**
  - b. Strategic Plan - **Katherine will send an RFQ for strategic planning services to the BC Libraries Cooperative. If that is not successful, RFQ can go to other consultants.**



7. Library Showcase

- a. Taylor – Shane Peacock visited the elementary school and was very well received by the students.
  - b. Fort Nelson – The kids liked Shane Peacock. They are coming into the library and asking for his books.
  - c. Chetwynd – Community Connectons program; originated from the library Resource Centre; giving school kids a chance to showcase/present to community members; students are responsible for developing and promoting their presentations; plan to include all of the elementary schools; monthly until December, then will be assessed for continuation.
8. Next Meeting: To be scheduled for Spring 2015. Will include a full-day strategic planning session.
9. Meeting ended at 7:30 pm.